



# Arlberg Ski Club Limited

Charlotte Pass NSW, Australia 2630. ABN 36 001 720 707  
[www.arlbergskiclub.org.au](http://www.arlbergskiclub.org.au)

## EXAMPLE OF BOOKING FORM COMPLETION

**Step 1** Complete all personal details

**Step 2** Complete reservation details

Name	Sex (M/F)	Date of Birth (If Under 16yrs)	Special Dietary Requirements
Callum Jones	M		
Rebecca Jones	F		Dairy free
Matthew Jones	M	27/11/2000	
Jasmine Jones	F	13/5/2009	Gluten Intolerant
Sahara Jones	F	12/6/2011	

**Step 3** Decide on your first and second preference weeks and room type. Mark the box for Preference 1 in the column for the room type. Repeat this procedure for your second preference.

Week Commencing	Preference 1			Preference 2		
	Double	Adjoin	Family	Double	Adjoin	Family
22 June (3 days only)						
24 June						
1 July						
8 July						
15 July						
22 July		✓				
29 July					✓	
5 August						
12 August						
19 August						
26 August						
2 September						
9 September**						

\*\* Cross Country OPTION available – special rates apply

**Step 4** Confirm your preferred duration of stay for each preference.

Preference 1	Preference 2
8 Days (Sun to Sun) <input checked="" type="checkbox"/> 6 Days (Sun to Fri) <input type="checkbox"/>	8 Days (Sun to Sun) <input checked="" type="checkbox"/> 6 Days (Sun to Fri) <input type="checkbox"/>
3 Days (Fri to Sun) <input type="checkbox"/>	3 Days (Fri to Sun) <input type="checkbox"/>



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**Step 5** Confirm the estimated cost of your booking as per the tariff sheet.

For example, our family of 5 (2 adults, 3 children) are hoping for **adjoining rooms** for **8 days** during **peak season**.

Using guest rates, we would look at the Adjoining Room, peak season, 8 day section.

		SINGLE ADULT	2 ADULTS	3 ADULTS	4 ADULTS
		1790	3255	4880	6510
SINGLE CHILD	1300	280	4430	6060	
2 CHILDREN	2360	3990	5615		
3 CHILDREN	3535	5165			
4 CHILDREN	4720				
< 5YRS Discount*	-560				

As children under 2 years are free (and the Jones family have 1 child under 2), you do not need to include them in the tariff process. You would therefore look at the **2 adults and 2 children figure being \$5615**

As children under 5 years attract a discount (and the Jones family have 1 child under 5), you would then **subtract the < 5 yrs discount** shown in the bottom line being **\$560**

**Total cost of booking = \$5055**

**Step 6** Insert this total into the **Payment Information and Method** section. Also calculate 50% for the deposit to be paid on submission of the booking form.

For _____ 2 _____ Adults	<b>Estimated Cost</b> \$ _____ <b>\$5055</b> _____ (rate applicable) A 50% deposit is required to secure this booking. <b>Deposit amount is \$ _____ \$2527.50</b> _____ <i>NB To calculate for children 2-4 pls see worked exam</i>
For _____ 1 _____ Children 5-15yrs	
For _____ 1 _____ Infants 2-4	
For _____ 1 _____ Infants under 2yrs	

**Step 7** Complete payment method and details.

**Step 8** Return booking form by:

Post to:       Arlberg Ski Club  
                   PO Box 6093  
                   Frenchs Forest NSW 2086

Email scanned form to:       [info@arlbergskiclub.org.au](mailto:info@arlbergskiclub.org.au)

*Please note for **email forms only** that you will receive a confirmation that the form has been received. If you do not receive such an email, please resend or contact the booking officer.*

**If you have any queries regarding completion of the booking form, do not hesitate to call Kristin on 1800 44 91 41**